



Promoting Free, Responsible and Accountable Media

Software Developers,

Rwanda

Date: 01th August, 2023.

Dear Developer,

RE: Request for Bid - Accreditation Management System and Website

The Rwanda Media Commission is inviting an individual software developer who is interested in bidding for the development of an Accreditation, Complaints, and Registration Management System and the complete redesign of our current website using modern technology.

We require an efficient and robust Accreditation Management System, Complaint Management System, and Media House Registration Management System with integrated e-payment functionality to streamline and enhance overall operations.

This project must involve the following main parties:

1. Redesign of RMC's website,
2. Accreditation Management System,
3. Registration Management System
4. Resources and Publications
5. Events and Workshops
6. Resource Library
7. Online Surveys
8. Multimedia Content
9. Donations and Support

10. Licensing and Registration
11. E-Learning Platform Integration
12. Digital Press Card
13. Mechanism for journalists to submit complaints against violations of their rights
14. Online form for individuals to submit complaints about media content or conduct

The primary objective is to develop a comprehensive and user-friendly website and system for managing the accreditation and registration process, as well as streamlining RMC daily activities. This includes implementing automation features to reduce manual tasks, ensuring data security, and complying with industry standards and regulations.

We kindly request all interested developers to submit a comprehensive bid for the project, which should include a detailed Terms of Reference outlining all necessary requirements.

Please note that the deadline for bid submission is 6th September, 2023 and we anticipate making a decision shortly thereafter. If you have any questions or require additional information, please do not hesitate to contact RMC at rwandarmc@gmail.com or 3536.

We appreciate your time and consideration and look forward to receiving your bid. Thank you for your attention to this matter.

Sincerely,

Emmanuel MUGISHA
Executive Secretary
Rwanda Media Commission

